



2024 ONIONFEST MARKETPLACE INVITATION JUNE 21-23, 2024

We are excited to invite you to be part of our annual Onion Fest located at Innisfil Recreation Complex, 7315 Yonge Street.

For close to 30 years, Innisfil Community Events has been providing events and entertainment for the whole family to enjoy.

Our event attract families throughout Simcoe County, Muskoka and beyond with over 20,000 attending last year's Onion Fest!

We are looking for marketplace vendors such as yourself to contribute to the success of our Onion Fest promoting food, fun and culture.

Spacing is limited, and will be exclusive to your market. Based on "first come first served" only.

DATES: Friday, June 21, 2024 from 5 PM - 11 PM
Saturday, June 22, 2024 from 11 AM - 11 PM
Sunday, June 23, 2024 from 11 AM - 5 PM

LOCATION: Innisfil Recreational Centre 7315 Yonge Street, Innisfil

FEE: **Early bird special \$200.00** if application and payment are received by March 31st.
Business \$250.00 - One 10 x 10 booth is \$200 (early birds only), 10 x 20 \$300.00, 10 x 30 \$350.00.
Non-profit \$0.00 - You will receive 1 free 10 x 10 space. Additional spacing available for a fee.

SET UP: You must be set up prior to 5 PM June 21st with take down after 5 PM on Sunday June 23rd.

TENT/CANOPY FLAME RESISTANT SPECIFICATIONS:

Your tent must meet Flame Retardant Standards. Proof of such must be sent to me with registration. The flame resistance rating that Innisfil Fire Department is looking for is CAN/ULC-S109 or NFPA 701. Here is an example. <https://www.ecanopy.com/nfpa-701-certified.html>

SPACE SIZE: Your fee gives you an area approximately 10 feet x 10 feet (larger spacing available, please enquire). Not for profit organizations will receive an area approximately 10 feet x 10 feet. If you require additional spacing, there will be a fee. You provide your tent, tables and chairs.

For more information please contact info@icecorp.org.



2024 ONIONFEST MARKETPLACE VENDOR REGULATIONS

Please **READ CAREFULLY!** You are responsible for and are required to understand and abide by all the rules and regulations. These instructions are in place to protect everyone participating and are required by the Town of Innisfil and our Insurance Company.

No one can predict weather; rain or shine the show goes on. There are no refunds or credits for booth spaces after May 24, 2024.

INSURANCE: Included with your registration you must provide a copy of your insurance certificate showing that:

1. I have a minimum of \$2,000,000 liability insurance, showing that the Corporation of the Town of Innisfil and Innisfil Community Events Corp are additionally insured.
2. I am insured for the items that I am selling,
3. I am covered for off property sales.

Event insurance is available for a festival such as this from PAL Canada WWW.PALCANADA.COM or WWW.DUUO.CA

SET-UP: Set up is on Friday and must be complete prior to opening of gates at 5 PM. Fire Department will be inspecting your tent to ensure it meets fire safety codes.

PARKING: Vehicles are not permitted to stay in the Festival area. Parking is provided free of charge at the InnPower parking lot and the Town Operational parking lot on the south side of the property.

SECURITY: Security is provided within the fenced area of the Festival for the entire weekend.

POWER: Rental of a generator for the 3 day event is \$250.00.

FOOD: All vendors selling food are subject to inspection from Simcoe Muskoka District Health Unit. You must contact the Health Unit to inform them that you are participating.

SPACES: This is an outdoor event, prepare for the elements. You must bring weights for the four corners of your tents as you will probably be located on pavement and cannot use stakes. This area can be very windy at times.

TENT: Flame Retardant Standards must be met for your tent.

TABLES: Tables and chairs are not provided. You must bring your own.

ADVERTISING: Advertising for this event is mainly via social media, Town of Innisfil electronic signage, our website Onionfest.ca, Magnet Signs road side signage.

GARBAGE: All of your garbage must be placed in the extra large bins that are on the grassed area at the back of the festival. **DO NOT LEAVE YOUR GARBAGE IN OR AROUND THE TOWN'S PLASTIC BARRELS.** Additional charges will apply if you leave garbage where it is not supposed to be.

If you have any special requests, please list them on the application and we will do all we can to accommodate you.

Thank you for your support, cooperation and participation in this year's event. Should everyone follow these guidelines, everything will run smoothly. Prepare yourself for sunshine, great music and a great weekend to share with families and friends.

Respectfully,
Innisfil Community Events



2024 MARKETPLACE VENDOR REGISTRATION

Your Name: _____ Cell Phone #: _____

Business Name: _____

Street Address & Town/City: _____

E-mail: _____ Website or Facebook Page: _____

Are you a Not for Profit organization: _____ (yes or no)

Hydro requirements: _____ (yes or no) Fee: \$250.00 for the 3 days

Description of items sold:

Other comments/requests:

Please initial the following:

- () I have read all of the 2024 Marketplace Onion Fest regulations.
- () I have enclosed a certificate of my insurance showing that I have a minimum of \$2,000,000 liability insurance indicating that the Corporation of the Town of Innisfil and Innisfil Community Events Corp are additionally insured.
- () I am insured for the items I am selling.
- () I am covered for off property sales.

Signature: _____ Date: _____

Methods of Payment:

1. Cheques Payable & Mail to:

*Innisfil Community Events Corporation
1145 Innisfil Beach Road, PO Box 10083
Innisfil, ON L9S 4B2*

2. E-transfer to: info@icecorp.org

Please specify what payment is for (ie registration, hydro, etc.)

Submission Deadline Dates:

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| 1. Early Bird Deposit & Registration | Due March 31 st , 2024 | \$200.00 |
| 2. Registration & Fee (after March 31 st) | Due June 1 st , 2024 | \$250.00 |
| 3. Hydro Fee (if required) | Due June 1 st , 2024 | \$250.00 |
| 4. Certificate of Insurance | Due June 1 st , 2024 | |